

Date: 07.16.08 | 1:30 pm EST
Subject: GISCC Monthly Meeting
Minutes: Danielle Ayan

ATTENDEES		
Name	Agency	Email
Elaine Hallisey, Chair	DHR/DPH	ejhallisey@dhr.state.ga.us
Danielle Ayan, GISP, Outgoing Chair	Georgia Tech Center for GIS	Danielle.ayan@coa.gatech.edu
Teague Buchanan, Vice Chair	GDOT	tebuchanan@dot.state.ga.us
Eric McRae	UGA ITOS	mcrae@itos.uga.edu
Chris Canalos	DNR WRD	Chris.canalos@dnr.state.ga.us
Chris Chalmers	Coastal GA RDC	ccchalmers@coastalgeorgiardc.com
Mike Perdue	GDOT	mperdue@dot.ga.gov
Kathy Kinsella	OPB	Kathy.kinsella@opb.state.ga.us
David Giguere	ARC	dgiguere@atlantaregional.com
Carl Anderson	Fulton County	carl.anderson@fultoncountyga.gov
Dave Totten	DCA	dtotten@dca.state.ga.us
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Terry Jackson	DCA	tjackson@dca.state.ga.us
Keith Hogsed	DataSmarts/StreetSmarts	keithh@datasmarts.us
Constance Buford	Georgia Forestry Commission	cbuford@gfc.state.ga.us
Keith McFadden	USGS	keithmc@usgs.gov

AGENDA

1. Unanimous vote for policy change (see Appendix A)
 - a. Established
2. Vote for FY09 GISCC Chair-Elect
 - a. Chris Chalmers self Intro & platform statement
 - i. GIS Director for Coastal GA RDC
 - ii. Graduate of OK State
 - iii. Contributed to similar committees in Nebraska
 - iv. Supports local and city coordination
 - v. GISCC needs Steering Subcommittee, defined membership, at-large positions, outreach at local and regional levels, move meetings around the state at sponsored org locations
 - vi. Reinstate Subcommittees – foundation of any org
 - b. Teague Buchanan self Intro & platform statement
 - i. GDOT Enterprise GIS Manager
 - ii. Graduate of VA Tech
 - iii. Part of GISCC since late '90s
 - iv. Similar goals as mentioned by Chris above. Identified GISCC successes in past .. would like to reestablish the work program,



- f. **D. Ayan will distribute GIS Inventory manual to the group**
- 7. NSGIC Representation
 - a. E. McRae, D. Ayan and K. McFadden will attend Annual Conference
 - b. D. Ayan nominated to NSGIC Board for FY09 .. results will be determined at fall conference
- 8. E. Hallisey's Statement
 - a. Elaine wants to encourage more active participation
 - b. Active travel throughout the state is difficult, although the need to involve more people is
 - i. Concern about losing core attendees if moved too frequently
 - ii. Perhaps a mtg in S. Georgia once a quarter is a good solution; provides regularity but not frequency
 - iii. Elizabeth Dunn (GEMA) volunteered to host GISCC next month. Everyone was amenable by way of no objection.
 - iv. GEMA is collocated with GDOT Traffic Command Center .. the group might have 2 tours after GISCC to preview these agency operations.
 - v. **T. Buchanan will make contact with GDOT Traffic Command Center to confirm tour availability for August GISCC meeting**
 - c. Elaine inquired about facilities with audio/video conferencing capabilities?
 - i. Former Georgia Merit System might be a possibility (SAMS network)?
 - ii. **D. Ayan can look into any Georgia Tech facility offerings**
 - iii. DOT Macon Area Office
 - iv. Middle GA RDC
 - v. C. Chalmers: Everyone needs to feel important & many want to be involved who can't often travel to ATL for the same reasons
 - vi. Keep mission of Group in mind: State agency mission
 - d. Showcases will continue at GISCC meetings. E. Hallisey seeking volunteers.
 - e. Suggestion (approved): GISCC-sponsored GIS Day function at the Capitol Education Center using showcases provided throughout the year.
 - i. Coordinated by Education & Outreach Chair
 - ii. Utilize year-round showcases to compile the presentations
 - f. In addition to GIS Day ... obtain a GISCC Booth at the CVIQG Biennial Institute | 3-Day December event
 - i. **E. McRae can determine cost of a booth at CVIQG Biennial Institute event**
 - g. GISCC Subcommittees
 - i. Docs online at GISCC website are dated, need to be revisited and modified
 - 1. Update stakeholder page on GISCC page
 - ii. Resurrect Education & Outreach Subcommittee (modify docs to state that Chair and/or Chair designee lead the Subcommittee)
 - 1. **C. Chalmers will Chair this Subcommittee**
 - iii. Strategic Plans & Policies Subcommittee
 - 1. **D. Ayan will Chair this Subcommittee**
 - 2. **K. Hogsed volunteered for this Subcommittee**
 - iv. Resurrect Framework Subcommittee
 - 1. **K. McFadden will Chair this Subcommittee**



- 2. Reposition as Governance and/or Data Governance Subcommittee? (K. McFadden's decision)
 - v. Need monthly reports from these Subcommittees
 - vi. Need volunteers for these Subcommittees
- h. GIS Job Descriptions .. does GISCC want to tackle this (Shelve this for now)
 - i. Refer to URISA International Salary Survey for titles/descriptions
 - ii. **T. Buchanan will provide Salary Survey to E. Hallisey**
 - iii. **E. Hallisey will circulate Georgia Job Classifications to list serve**
 - iv. Case-in-Point: E. Hallisey is GIS Specialist DNR because DHR does not have GIS job classification
 - v. SPA (State Personnel Authority, formerly the Georgia Merit System) has just redefined job classifications as of July 1. Went from 6,000+ descriptions to 600+.
- i. GISCC needs to define "member" and voting members
 - i. Need GMA, ACCG representatives, private sector
 - ii. Currently quorum is unknown since number of members is unknown
 - iii. Redefine who we are, why we're here & where we're going
 - iv. C. Anderson: ANSI as a model. Membership brings responsibilities (must attend to vote, etc.)
 - v. **C. Anderson can provide ANSI model verbiage**
- 9. Suggestion: Adopt and implement Robert's Rules of Order
 - a. **D. Ayan can give presentation on Robert's Rules based on a NSGIC outline w/the understanding that she's a novice & just learning herself**
- 10. Suggestion: Move meeting time to 10 am
 - a. No response

Next Meeting: August 20, 2008, tentatively at GEMA.



**APPENDIX A: Policy Change
(New Position: Outgoing Chair)**



07.08.08 Poll "VOTE: GISCC Policy Change: Leadership Organization"

<http://www.doodle.ch/bpd25weq22xbz8p5>

Poll Results	In favor	Opposed
D. Ayan	OK	
Eric McRae	OK	
Elaine Hallisey	OK	
Tripp Corbin	OK	
Chris Canalos	OK	
Colin Gowens	OK	
T Jackson	OK	
Chris Chalmers	OK	
Michael Perdue	OK	
Frank Howell	OK	
Teague Buchanan	OK	
David Giguere	OK	
Elizabeth Dunn	OK	
Lisa Westin	OK	
Barbara Stitt-Allen	OK	
Tim Maguire	OK	
David Anderson	OK	
Kathy Kinsella	OK	
Noel Perkins	OK	
Tina Rust	OK	
Byeong-Uk Kim	OK	
Carl Anderson	OK	
Lynn Parham	OK	
Geoffrey Garland	OK	
Jane H Smith	OK	
Sonny Beech	OK	
Count	26	0

Executive Officers: The Executive Officers of the GIS Coordinating Committee (GISCC) shall be a Chair-Elect, Chair, and Outgoing Chair. The Chair-Elect shall serve the first year as Chair-Elect, the second year as Chair, and the third year as Outgoing Chair.

A. Chair: The Chair shall be the principal officer of the GISCC and shall preside at meetings of the GISCC. The Chair shall perform such duties as are necessary to conduct the business of the office of Chair or as may be prescribed by the GISCC. The Chair shall be a member ex-officio, including voting privileges, of all subcommittees. The Chair's term of office shall commence upon adjournment of the June meeting of the GISCC and shall expire upon adjournment of the following June meeting of the GISCC. The Chair shall then assume the office of Outgoing Chair. Consecutive terms as Chair shall not be permitted.

B. Chair-Elect: A Chair-Elect shall be elected annually. The Chair-Elect shall have such duties as the Chair or the GISCC may assign, and may be delegated by the Chair to perform duties of the Chair in the event of the Chair's temporary disability or absence from meetings, or other duties as delegated. The Chair-Elect shall be a member ex-officio, including voting privileges, of all subcommittees. The Chair-Elect's term of office shall commence upon adjournment of the June meeting of the GISCC and shall expire upon adjournment of the following June meeting of the GISCC. The Chair-Elect shall then assume the office of Chair.

C. Outgoing Chair: The Outgoing Chair shall have such duties as the Chair or the GISCC may assign. The Outgoing Chair's term of office shall commence upon adjournment of the June meeting of the GISCC

and shall expire upon adjournment of the following June meeting of the GISCC.

D. As provided in the Bylaws, in the event of the incapacity of the Chair to complete the term of office, the Chair-Elect shall fill the unexpired term. In the event both the Chair and Chair-Elect are unavailable for service, the GISCC will elect a Chair to fill the unexpired term.



**APPENDIX B: Outgoing Chair Report
(by Danielle Ayan)**



July 2008

RE: GISCC “State of the Committee, 2008”

Dear Members and Friends of the Georgia GIS Coordinating Committee (GISCC):



I would like to end my term as 2007-2008 Chair of the GISCC with a “State of the Committee” letter. Such a document is new for the GISCC and hopefully precedent-setting, as I believe we all appreciate a year-end summary and that the Committee deserves a mechanism for tracking accomplishments/progress over time.

Thank you for electing my service over the past year. I was very honored to Chair the Committee and will continue to stay involved in this important organization as current Outgoing Chair and future member. I foresee that support for GIS in Georgia will be elevated and much broader over the next few years, and I am glad to know that work efforts from GISCC volunteers have and will continue to have a positive impact on the current and future geospatial health of our state.

Highlights from this year’s GISCC activities include the following:

- As Chair of the GISCC and on behalf of the GISCC, I was able to secure a federal grant for Georgia under the FGDC/USGS "2008 National Spatial Data Infrastructure Cooperative Agreement Program /Category 3: **Fifty States Initiative - Strategic and Business Plan Development.**" This grant included \$50,000 federal award with a 50% match from the Georgia Institute of Technology Center for GIS and helped initiate a strong momentum for GIS this year which will likely continue to accelerate.
- Via the above grant vehicle, the GISCC has been serving as the Steering Committee for Strategic Planning discussions and resulting document development, such as the new “Business Rationale for a Geospatial Enterprise License Agreement (ELA),” the “Georgia GIS Maturity Assessment,” and the “Georgia Geospatial Prospectus.”
- The above-referenced documents have been (and continue to be) utilized to support meetings with the Governor's Policy Advisor, the Office of Planning & Budget and others to raise the level of awareness and strategic planning for needed geospatial components in Georgia.
- With the aid of our grant, the Georgia Spatial Data Infrastructure (GaSDI) website Information Architecture is being revamped to include a GIS Forum, Showcase, and other dynamic items.
- I have routinely represented the GISCC at the Regional Development Center Executive Director’s meetings, garnering written resolution in support of GIS strategic planning efforts.
- The GISCC started holding 2-showcases of GIS in practice at each monthly GISCC meeting to share agency GIS-related activities with the group. These showcases can also serve as a reference base for future activities, such as GIS Day at the Capitol, etc.



- On behalf of the GISCC and GIS community in Georgia, I coordinated/moderated the first-ever GIS presentation at the Society for Information Management's (SIM) 2-day "CIO Forum & Executive IT Summit," showcasing a panel of state, local, academic and private geospatially-driven business procedures that enhance decision-making.
- The GISCC was unanimously granted a non-voting seat at the state CIO Council meetings.
- The GISCC has renewed discussions regarding an Enterprise License Agreement (ELA) for ESRI geospatial software and facilitated input from the GIS Community regarding the business agreement terms (ELA outcome pending, but very positive)
- The Clearinghouse managers, long-term members and representatives of the GISCC, have continued to work with the Board of Regents (BOR) and the Georgia Technology Authority (GTA) to secure FY08 and FY09 funding for the Georgia GIS Clearinghouse.
- A new Executive position for the GISCC was unanimously created: Outgoing Chair
- GISCC partnered with ESRI to arrange/promote a Technology Briefing: "Connecting People, Places and Policy," with former 2-term Governor of Wyoming, Jim Geringer (postponed from June until fall 2008)
- I was nominated to the National States Geographic Information Council (NSGIC) Board, pending a September 2008 vote. Regardless, I will continue to nationally represent Georgia's interests within this organization.

Again, I feel that a lot was accomplished this past year to really advance our industry expertise and to set the stage for a future enterprise GIS Program in Georgia. Thanks to every person who volunteered their time and energy to the GISCC discussions and efforts. I am proud to be part of such a dedicated group of professionals.

Warm Regards,

DAYN

Danielle Ayan, GISP
GISCC 2008 Outgoing Chair

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